



## Healthy Cornwall's easy read translation service

	<p>Our service helps you to translate your documents into easy read.</p>
	<p>Difficult language is transferred into easier words and shorter sentences alongside appropriate pictures, mainly Photosymbols.</p>
	<p>This is to help people with a learning disability, who may not be able to read well or not read at all, to improve their understanding of the document.</p>
	<p>By providing easy read you will be meeting the Accessible Information Standard (2016), which puts a legal duty on all publicly funded social care and health services to ensure that the information and communication needs of patients, service users, carers and parents are met.</p>



Healthy Cornwall



Our easy read is checked and approved by our CHAMPs, employees who have a learning disability, to ensure that the easy read is of a high standard.

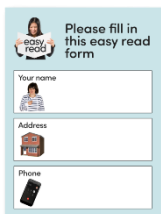


We have a long track record of making a range of easy read for a number of different departments at Cornwall Council, and the NHS.



### Costs

Our easy read service is costed per day at a rate of £120. The rate is agreed at the start of each piece of work.



The basic translation cost includes formatting the easy read into a table, with clear headings/sub-headings and required logos.





Healthy  
Cornwall

## Additional services



The Design and Print team at Cornwall Council can offer a design service at an additional cost. We are able to liaise with them on your behalf.

## What you can expect from us



- Easy read of a high standard approved by the CHAMPs.



- Easy read timely made. The timeframe for turnaround will be agreed at the start of the work and will depend on the length and complexity of the document.



- Ability to liaise with the translation team via email, telephone or Microsoft Teams.



- Cost agreed at the start with no hidden costs.





Healthy Cornwall

### Our expectations of you



- To provide document/s for translation in plenty of time.
- To provide requested photos of personal, if able.
- To provide timely feedback on drafts.
- To pay the invoice on time.



For more information, please contact [healthy.cornwall@cornwall.gov.uk](mailto:healthy.cornwall@cornwall.gov.uk)

June 2021

